

THE CHANDIGARH INDUSTRIAL AND TOURISM DEVELOPMENT CORPORATION LTD. SCO NO.121-122, SECTOR-17-B, CHANDIGARH

NOTICE INVITING EXPRESSION OF INTEREST

Chandigarh Industrial and Tourism Development Corporation(CITCO) intends to appoint professionally qualified agencies for furnishing of existing Hop-on-Hop-off Bus on turnkey basis including design & execution of the work". The detailed format may be obtained from the office of Executive Engineer, CITCO, Engineering Wing, Room No.84, ISBT, Sector 17, Chandigarh on any working day or can be downloaded from CITCO website www.citcochandigarh.com

Interested firms may apply on prescribed format and the same should reach in the office of Executive Engineer, CITCO on 20.04.2018 by 3.30 P.M and will be opened on same day.

ELIGIBILITY CRITERIA

1. The agency should have minimum experience of 05 years of in the field.
2. The agency should have taken up at least 2 similar works.
3. Applications on the prescribed format (enclosed herewith) alongwith following documents in Envelope-1 should be submitted in the office of the Executive Engineer, CITCO.
 - a) Brief note regarding the profile of the firm.
 - b) List of similarworks executed during last 05 years (ending 31/12/2017) alongwith the total cost of project and date of completion and certificate from concerned department/organization issued by the concerned authority.
 - c) Affidavit on stamp paper that the consulting firm has not been blacklisted/debarred by any Govt. Semi Govt./Board/Corporation/ Private Organization during the last 05 years.
4. The Envelop –II consisting of financial bid to be submitted separately.
5. The Corporation reserves the right to reject any or all the applications without assigning any reasons at any stage of the process.

**Sd/-
CHIEF GENERAL MANAGER**

TECHNICAL BID – ENVELOPE- I

PRESCRIBED PROFORMA TO APPOINT PROFESSIONALLY QUALIFIED AGENCIES FOR FURNISHING OF EXISTING HOP-ON-HOP-OFF BUS ON TURNKEY BASIS INCLUDING DESIGN & EXECUTION OF THE WORK.

Sr. No.	Description	To be filled in by the firm.
1.	Name & Address of the Agency.	
2.	Professional Qualification of the Proprietor/partner	
3.	Telephone No. / Telex No. / Fax No.	
4.	Legal status of the applicant (attach copies of original document defining the legal status).	
a)	An individual	
b)	A proprietary firm.	
c)	A firm in partnership	
d)	A limited company or Corporation.	
5.	List of key personnel of the firm alongwith their qualification and experience.	
6.	Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed by any Govt. / Semi Govt. / Board / Corporation / Private Organization. An affidavit in this regard be submitted.	
7.	Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law ? If so, give details.	
8.	List of similar works executed during last 05 years (ending 31/12/2017) alongwith the total cost of project and date of completion and certificate from concerned department/organization issued by the concerned authority	
9.	Any other information considered necessary but not included above.	

SCOPE OF WORK

The work involves providing of the interiors and seating arrangement of the Bus at Level-I and II with a small pantry.

SELECTION CRITERIA :-

The selection of the agency shall be made by calculating the marks of the technical bid plus financial bid as per criteria given as under :-

Sr.No.	Description	Marks	
1.	Qualification of the Proprietor/partner of the firm in the concerned field - Interior designer/architect – 5 marks - Skilled labour (1 mark for each labour)- 5 marks maximum	10	T1
2.	Experience in the concerned field (10 marks for each work)	20	
3.	Design given by the agency - Concept & theme -10 marks - Space utilization - 10 marks - Overall Design - 20 marks	40	
	Total	70	
4.	Financial bid For the financial bid the marks shall be calculated as under :- a) L1/L1 x 30 b) L1/L2 x 30 c) L1/L3 x 30 and so on	30	F

L1 = T1+F, the firm who will score maximum marks

CONDITIONS

1. The agency shall make a presentation of the technical bid before the committee constituted by CITCO Management.
2. The time period for execution of the work shall be 60 days from the date of allotment. In the event of the agency failing to comply the time schedule, the agency shall be liable to pay as compensation an amount equal to one percent or which the Engineer-in-Charge may levy on allotted amount for every day. Provided always that the entire amount of the compensation to be paid under provisions of this clause shall not exceed ten percent of the allotted amount. The Managing Director, CITCO may on representation from firm reduce the amount of compensation and this decision in writing shall be final.
3. The agency shall be fully responsible for the designs and specifications of different items prepared by them.

4. The firm shall make necessary revisions as may be required by CITCO in the work and nothing extra shall be paid on this account.
5. In case the representative of the firm is required to visit out station concerning the work, expenditure for the same shall be borne by agency.
6. The agency shall make available the samples of various finishing material to be used in the work.
7. In the event of the failure on the part of the agency to perform in accordance with terms, the CITCO shall be at liberty to cancel the allotment at any stage and shall have the right to make full use of the concept and design prepared by the agency.
8. If the firm abandons the work for any reason whatsoever, CITCO may make full use of the work executed by the agency.
9. The CITCO shall have the liberty to postpone or not to execute any work planned/designed by agency.
10. Conditional offers are liable to be rejected.
11. Income tax shall be deducted as per rules.
12. In the event of dispute the matter shall be referred to Managing Director, CITCO whose decision shall be final and binding on both parties.
13. CITCO reserves the right to reject any or all the offers without assigning any reason.

I/We hereby certify that all the statements made and information supplied above are true and correct.

Signature of Proprietor/Partner

Sd/-
SDE(C-I)
CITCO

Sd/-
SM(F)
CITCO

Sd/-
DGM(HSV)

Sd/-
XEN
CITCO

Sd/-
CGM
CITCO

FINANCIAL BID - ENVELOPE-II

Sr. No.	Description	Lump sum amount to be quoted
1.	Total cost involved in the designing and execution of the work of furnishing of Old Hop-on-Hop-off Bus	
2.	Payment Schedule	
a)	25% on preparation of the base of the furnishing work involved in the Bus	
b)	25% on providing the finishing materials involved in the furnishing work.	
c)	25% on providing the furniture part involved in the work	
d)	25% on completion of the work	